

**MINUTES OF THE
EAST COVENTRY TOWNSHIP BOARD OF SUPERVISORS
MEETING HELD AUGUST 13, 2018**
(Approved September 10, 2018)

The Board of Supervisors held its regular monthly meeting on Monday, August 13, 2018. The following Supervisors were present for the meeting: W. Atlee Rinehart, Anthony Duffy, Michael Albert Moyer, and Karen Nocella. Ray Kolb participated in the meeting via telephone. Also present were Bernard A. Rodgers, Township Manager and Mark A. Hosterman, Township Solicitor.

Mr. W. Atlee Rinehart called the meeting to order at 7:10 p.m. and the pledge of allegiance was recited.

Mr. W. Atlee Rinehart welcomed the new Administrative Assistant, Susan Kutsch. Mr. Rinehart stated Mrs. Kutsch filled the vacant position left by Mary Goheen.

Mr. Hosterman stated that an executive session was held immediately preceding this meeting to discuss one (1) personnel matter, one (1) matter of potential acquisition of real estate and a letter threatening litigation.

1. ORDINANCES

Ordinance No. 224 – Stop Intersections Amendments

Mr. Rodgers discussed the proposed Ordinance for “Stop Intersections Amendments”, changing a 2-way stop to a 4-way stop at E. Cedarville Road, South Sanatoga Road and Sanatoga Road. Mr. Moyer made a motion to authorize the advertisement of Ordinance No. 224. Mr. Duffy seconded the motion. Mr. Rinehart called for the vote and the motion carried 5-0-0.

Ordinance No. 225 – Neighborhood Commercial and Commercial District Ordinance

Mr. Rodgers discussed the proposed Ordinance for “Neighborhood Commercial and Commercial Districts Ordinance”, to allow government owned active or passive recreational facilities and related public amenities such as, but not limited to, parking areas and restrooms to the list of permitted uses in the NC Neighborhood Commercial District which uses are also permitted by right in the C Commercial District. Mr. Rodgers stated the County intends to improve the parking lot at Rt. 724 and Linfield Road for the Schuylkill River Trail. Mr. Duffy made a motion to authorize the advertisement of Ordinance No. 225. Mr. Rinehart seconded the motion. Mr. Rinehart called for the vote and the motion carried 5-0-0.

2. MINUTES

July 9, 2018, Meeting Minutes

Mr. Moyer made a motion to approve the minutes as written. Mrs. Nocella seconded the motion. Mr. Rinehart called for the vote and the motion carried 5-0-0.

August 1, 2018, Special Meeting Minutes

Mr. Moyer made a motion to approve the minutes as written. Mrs. Nocella seconded the motion. Mr. Rinehart called for a vote and the motion carried 4-0-1. Mr. Rinehart abstained since he was not in attendance.

3. PUBLIC COMMENTS

Mr. Walter Woessner commented that he was at Towpath Park and noticed there is no information about the park on the bulletin board there except the phone number to reserve it. Mrs. Nocella stated there is a plan to fix that issue and she will discuss it in more detail later in the agenda.

David Chew, 431 Harley Road, Pottstown, PA inquired as to who owns the railroad right of way. Mr. Rodgers informed him the County owns it. The County is going to start construction to put a trail in next spring, with completion slated for late 2019 or early 2020.

Ms. Gail Brown commented that on Thursday, August 16, 2018, there will be a Town and Country Tour at Fricks Lock Village from 5:00 pm to 8:00 pm for Fricks Lock: Birth of a Canal Village.

4. REPORTS

Township Manager's Reports

Consideration of Approval of the VFC Estimate for Park & Trail Signage System.

Mrs. Nocella discussed the proposed approval of the VFC Estimate for Park & Trail Signage System. Mrs. Nocella explained that the township has acquired parks and trails but they are not marked. Mr. Todd Palmer of VFC has provided a proposal of \$39,700.00 for the design, fabrication and installation of signs and kiosks throughout the township parks and trails. Mrs. Nocella asked whether Public Works could install the signs. Mr. Rodgers said it depends on type of signs and Ray would have to determine if they could install them or not. Mrs. Nocella also stated that included in the cost is signage for Fricks Lock Village. A walk through all the parks is scheduled for October 27, 2018 and Mrs. Nocella was hoping the signage would be up by then.

Mr. Moyer asked where the funds would come from for the project. Mr. Rodgers stated the funds to pay for this system would come from the Open Space Fund. Mr. Kolb also asked to have pictures drawn of what the kiosks would look like.

Mr. Duffy made a motion to have the costs broken down between design, fabrication and installation in order to determine whether or not this needs to go out for a formal bid or request quotes, Mrs. Nocella seconded the motion. Mr. Rinehart called for a vote and the motion carried 5-0-0.

Consideration of Approval of the CM3 Building Solutions Estimate for Door Access System Upgrade

Mr. Rodgers discussed the proposed upgrade of the door locking system received from CM3 dated 8-1-18 in the amount of \$8,311.00. Mr. Rodgers stated the current door locking system has been failing and was installed by CM3 in 2004 when the building was renovated. Mr. Rinehart made a motion to upgrade the door locking system. Mrs. Nocella seconded the motion. Mr. Rinehart called for a vote and the motion carried 5-0-0.

Consideration of Approval for a Part-Time Officer Octavius Baker

Mr. Rodgers reviewed a recommendation from Chief Mossman that Octavius Baker be hired as a part-time police officer for East Coventry Township subject to the completion of an acceptable background check, psychological exam and medical examination. Mr. Rodgers explained that Mr. Baker would fill the part-time position held by Officer Ashburn who was named a full-time police officer earlier this year as a replacement for Officer Thiel who left to take a position in North Coventry Township. Mr. Rinehart made a motion to approve moving forward with the hiring process for Octavius Baker. Mr. Moyer seconded the motion. Mr. Rinehart called for a vote and the motion carried 5-0-0.

Consideration of Applications for Special Fire Police Services

- Kimberton Fire Company Fair – Monday, July 23rd through Friday, July 27th from 4:00 pm to 11:00 pm. Mr. Moyer made a motion to approve the application for Special Fire Police Services for the Kimberton Fire Company Fair. Mr. Duffy seconded the motion. Mr. Rinehart called for the vote and the motion carried 5-0-0.
- Town Tours Village Walks – Thursday, August 16th from 5:00 pm to 8:00 pm. Mr. Moyer made a motion to approve the application for Special Fire Police Services for the Town Tours Village

Walks. Mrs. Nocella seconded the motion. Mr. Rinehart called for the vote and the motion carried 5-0-0.

- Annual Cavalcade of Bands Fundraiser – Saturday, October 6th from 4:00 pm to 10:00 pm. Mr. Moyer made a motion to approve the application for Special Fire Police Services for the Annual Cavalcade of Bands Fundraiser. Mr. Duffy seconded the motion. Mr. Rinehart called for the vote and the motion carried 5-0-0.

Consideration of approval of the Township Engineer's Report

Mr. Flaharty was absent.

Consideration of approving reports from various departments and committees

Mr. Duffy made a motion to approve the various departments and committee reports. Mrs. Nocella seconded the motion. Mr. Rinehart called for the vote and the motion carried 5-0-0.

5. SUBDIVISIONS AND LAND DEVELOPMENT

6. ZONING HEARING BOARD APPLICATIONS

Application No. 270 – 45 Fox Drive, Pottstown, PA 19465 - Carr

Mr. Rodgers discussed the proposed Zoning Hearing Board application for 45 Fox Drive, Pottstown, PA. Mr. Rinehart made a motion to take no action at this time. Mr. Moyer seconded the motion. Mr. Rinehart called for a vote and the motion carried 5-0-0.

Application No. 271 – 2461 East Cedarville Road, Pottstown, PA 19465 – OJRSD

Mr. Rodgers discussed the proposed Zoning Hearing Board application for 2461 East Cedarville Road, Pottstown, PA. Mr. Moyer made a motion to take no action at this time. Mr. Duffy seconded the motion. Mr. Rinehart called for a vote and the motion carried 5-0-0.

Application No. 272 – 401 Ebelhare Road, Pottstown, PA 19465

Mr. Rodgers discussed the proposed Zoning Hearing Board application for 401 Ebelhare Road, Pottstown, PA. Mr. Duffy made a motion to take no action at this time. Mr. Moyer seconded the motion. Mr. Rinehart called for a vote and the motion carried 5-0-0.

7. OTHER BUSINESS

Resolution No. 2018-14 – 886 Vaughn Road Minor Subdivision

Mr. Duffy read proposed Resolution No. 2018-14. The Resolution is to Amend Resolution No. 2018-08 to eliminate the requirement that the applicant provide a sanitary sewer easement agreement from the owner of Lot 1.

Mr. Rinehart made a motion to approve Resolution No. 2018-14. Mrs. Nocella seconded the motion. Mr. Rinehart called for a vote and the motion carried 5-0-0.

Resolution No. 2018-15 – A Resolution appointing an alternate member to the Zoning Hearing Board

Mr. Duffy read proposed Resolution No. 2018-15 in the meeting. Mr. Moyer made a motion to approve Resolution No. 2018-15 appointing William Keller to serve as an alternate member of the Zoning Hearing Board with his term expiration date as December 31, 2020. Mrs. Nocella seconded the motion. Mr. Rinehart called for a vote and the motion carried 5-0-0.

8. EXONERATIONS

Mr. Duffy made a motion to approve the list of Exonerations. Mrs. Nocella seconded the motion. Mr. Rinehart called for a vote and the motion carried with a 5-0-0 vote.

9. PAYMENT OF BILLS

Mrs. Nocella made a motion to approve the payment of bills as presented.

<u>Fund Name</u>	<u>Amount to Pay</u>
General Fund	332,245.12
Open Space	9.00
Sewer Operating Fund	16,782.75
Sewer Capital Fund	-
Traffic Impact Fee Fund	312.00
Capital Reserve	13,175.00
Highway State Aid Fund	2,550.69
TD Escrow	-
Totals	\$ <u>365,074.56</u>

Mr. Duffy seconded the motion. Mr. Rinehart called for a vote and the motion carried with a 5-0-0 vote.

10. INFORMATION AND ADDITIONAL ITEMS TO BE BROUGHT BEFORE THE BOARD

Mr. Hosterman stated he is working on a refund policy for the park pavilion rentals.

Mrs. Nocella discussed the passing of John Doyle who was a member of the Parks & Rec Committee and administered the annual Spring Run/Walk for the Township. His services are Saturday, August 18, 2018 at Bethel United Methodist Church.

Mrs. Nocella discussed the power point presentation by Pottstown Area Health and Wellness Foundation and whether this is something that could benefit our community. Mrs. Nocella stated this group would be able to help with access to grant money. Mrs. Nocella stated if we are looking to hire the group, we need to include the cost amount in the 2019 budget. Mr. Moyer asked if we commit to this group are we locked in for five (5) years. Mr. Rodgers stated yes, the Township would be locked into a five (5) year contract. A discussion ensued.

Ann Sage, 212 Harley Road, Pottstown, PA stated she would like to hear more discussion on this topic. Mr. Moyer stated Public Comment was at the beginning of the meeting. Mrs. Sage stated she would like to see the Supervisors get excited and be more involved in other committee meetings and events in the community. Mr. Duffy stated that he has attended all the race events that we have had in the community. He stated he also attends the Owen J. Roberts School Board Meetings.

Mr. Rinehart would like some clarification regarding Barry Isett billing in regards to roofing permits. He feels if the roof is just being replaced then a permit is not necessary. Mr. Rodgers will provide him with the information he has requested.

Mr. Rodgers discussed Resolution 2018-16, which appoints Mr. Walter Woessner, Mr. Paul Lacon and Mr. Robert Preston, Sr. to UCC Board of Appeals. Mr. Moyer made a motion to approve Resolution No. 2018-16 appointing Mr. Woessner, Mr. Lacon and Mr. Preston to the UCC Board of Appeals. Mrs. Nocella seconded the motion. Mr. Rinehart called for the vote and the motion carried 5-0-0.

Mr. Rodgers discussed the thirty (30) acre proposed conservation and trail easement located at Pigeon Creek Road and Schoolhouse Road, known as the Albright Property. The information was provided by Natural Lands Trust with a price of \$416,859 which would be paid out of the Open Space Fund.

Mrs. Nocella made a motion to accept the proposal. Mr. Moyer seconded the motion. Mr. Rinehart called for the vote and the motion carried 5-0-0.

Mr. Rinehart proposed that the Board of Supervisors dress down for the September meeting. Mr. Duffy made a motion to extend the dress down policy for the September meeting. Mr. Moyer seconded the motion. Mr. Rinehart called for the vote and motion carried 5-0-0.

David Chew, 431 Harley Road, Pottstown, PA discussed the issues with his neighbor's geothermal well system affecting his property. A discussion ensued. Mr. Moyer made a motion to have the Township Engineer take a look at the property. Mr. Rinehart seconded the motion. Mr. Rinehart called for a vote and the motion carried 5-0-0.

Regina Custer, 478 Harley Road, Pottstown, PA discussed the water run-off from the Mack Road property. A discussion ensued. Mr. Moyer made a motion to have the Township Engineer look into this issue and provide feedback to the Board of Supervisors. Mr. Duffy seconded the motion. Mr. Rinehart called for a vote and the motion carried 5-0-0.

Debbie Madden, 464 Harley Road, Pottstown, PA also made comments about water issues on her property.

11. ADJOURNMENT

Mrs. Nocella made a motion to adjourn the monthly meeting at 8:40 pm. Mr. Duffy seconded the motion. Mr. Rinehart called for the vote and the motion carried 5-0-0.

Respectfully submitted,

Bernard A Rodgers
Township Manager/Secretary